BUILDING STRONG COALITIONS PART 5

Putting All Minds Together
How to Run a Coalition Meeting
PRESENTERS

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Building Stronger Coalitions Toolkit
WHAT IS SARTAC?

• Self Advocacy Resource and Technical Assistance Center

• Online clearinghouse for information

• A partnership between regional technical assistance centers

• Funded by Administration for Community Living
• Coalitions bring people together
• Work on a common goal
• Coalitions can work on short term or long-term goals
• Who should be part of your coalition
• They should include stakeholders, community leaders, and policymakers
• What do you bring to the table
• What are your strengths/weaknesses
• Define the issue or problem
• Mission of a coalition
• Structure of the coalition
• What is expected from the coalition members
BEGINNING OF YOUR MEETING

- Welcome and introduction
- How to open up with an ice breaker

- This video is about how David Frye talks about inviting people to your group and how to end your meetings.
- [https://www.youtube.com/watch?v=OyvCxkyXuEc](https://www.youtube.com/watch?v=OyvCxkyXuEc)
MEETING TIME

• Agenda
• Officer Reports
• Committee Reports
• New business
• Recapture To Do List with members
CLOSING YOUR MEETING

• Closing: All meetings must come to an end

• Announcement: This is a time for others in your group to talk about what they are doing and events that are coming up

• Next meeting:
  • Lets people know when the meeting is
  • If there are special group events
  • Guest speakers
  • If there are changes to the meeting location or time for next time
GROUP STRUCTURE

• All meeting need some structure
• They can be conducted by Robert’s Rules of Orders

• In this video Chester Finn talks about the importance of having an organized meeting

https://www.youtube.com/watch?v=7tdsPFKjM2Q
QUESTIONS: RUNNING A MEETING

• Who leads your meeting?
• Do you use Robert’s Rules of Order?
• How do you organize your meeting?
• Do you have an agenda for your meeting?
• Has anyone made a motion during your meeting?
• How do you vote on group decisions?
• Have you ever served on a sub-committee?
• Does your group use a To Do List?
• How do you handle any problems in the group?
RESOURCES

Resources for self advocacy groups can be found at www.selfadvocacyinfo.org
Find out more about the Self Advocacy Resources and Technical Assistance Center by visiting www.selfadvocacyinfo.org