Hello and welcome
Reminders:

• Please mute your device once you join the call

• Remember to raise your hands for questions or write a message in text box

• We will give everyone a chance to ask questions at the end of the presentation
Reminders:

• If you are using more than one device for this webinar, please do not place next to each other, to reduce echoing or feedback.

• Make sure your speakers are turned on.
THE PURPOSE OF THIS WEBINAR

• How to keep your grant
• Share each state’s experience in managing your grant
PRESENTERS

Richard Chapman
and Nancy Ward

OCSS staff
POLL QUESTION #1

Has your self advocacy group written a grant and was not awarded?
POLL QUESTION #2

Did your self advocacy group contact the funder and find out why you did not get the grant?
Did your self advocacy group lose a grant because you did not follow through with the requirements of the grant?
TIPS ON MANAGING A SUCCESSFUL GRANT
GRANT WORDS

seeking
logic
models
evaluation
sustainability
funding
projects
collaboration
money
budgets
cooperation
writing
needs
proposals
technology
checklists
WORDS TO REMEMBER

• Capacity – does your organization have enough people and materials to complete the task required
• Remember to include your reliable volunteers in your activities to achieve the full potential
• Does your organization have the resources?
Budget – the final agreed about is between your organization and the funder

This may be different than the original amount you asked for at the beginning, so make sure you change your bookkeeping
Cooperation – you work well together because you share similar purpose and goals

Collaboration - You agree to do something and take the responsibility
WORDS TO REMEMBER

Checklist – a short version of the big activities that you have promised

They will keep you on track of your grant activities and the timeline
Evaluation – lets you know if your ideas meet your expectation

Logic model – evaluate your progress of the grant cycle
  – Short (what did you learn today?)
  – Intermediate (3 months after, what are you doing now?)
  – long term progress (how has your life improved?)
Sustainability – how do you keep the project going, will you continue the activities when the funding for the project ends

- Strategic plan (3-5 years)
- Business plan (finances)
- Membership plan (people) – keeping your members interested
- Activity planning (trainings and events)
Match requirement - some grants require an in-kind contribution of the grant.

Examples include: volunteer time from staff; community volunteers; office equipment and supplies; donations…
YOU GET THE GRANT, NOW WHAT?
YOU GET THE GRANT, NOW WHAT?

• Re-read your submission and the grant program guidelines
YOU GET THE GRANT, NOW WHAT?

• Do what you said you would do, including evaluations
YOU GET THE GRANT, NOW WHAT?

• Request a program or budget change as needed
YOU GET THE GRANT, NOW WHAT?

• Communicate with the granting agency
KEEPING RECORDS

• Grantor may provide forms for record keeping
• Maintain budgets throughout grant period
GRANT REPORTING

• Submit grant reports on time!!!
OCSS STATES QUESTIONS AND ANSWERS
STATE QUESTIONS

• What is your definition of managing a grant?
• Did your board receive any trainings on how to manage a grant you applied for?
• How did your members manage the grant?
• Did you ever lose a grant? And why?
• Was your grant renewable? If not, do you know why it was not renewed?
ALABAMA COMMENTS

- What is your definition of managing a grant?
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SOUTH CAROLINA COMMENTS

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TENNESSEE COMMENTS

• What is your definition of managing a grant?
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• How did your members manage the grant?
• Did you ever lose a grant? And why?
• Was your grant renewable? If not, do you know why it was not renewed?
Free Resource Available

Funders


Self Advocacy Grants Toolkit Allies in Self Advocacy to be available at www.sabe.org
ANY QUESTIONS
DATES TO REMEMBER
DATES TO REMEMBER

- 2nd Video Blog (Vlog)
- Turn in your state plan
- Progress report of your State Plan
- Due August 31, 2014
- Last payment for year 1 will be in September 8 2014
Next OCSS Webinars
3:30 p.m. EST
2:30 p.m. CST

<table>
<thead>
<tr>
<th>Webinar dates</th>
<th>Topic</th>
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<tr>
<td>September 23, 2014</td>
<td>How to Use Blogs</td>
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OCSS Next Meeting

- SABE 2014 Conference
- Oklahoma City, Oklahoma
- Saturday, October 11, 2014
  1:00-4:00
THANK YOU!

Regional Self Advocacy Technical Assistance Center Funded by the Administration on Developmental Disabilities